



**MIDCOAST SOLID WASTE CORPORATION
BOARD OF DIRECTORS MEETING
April 24, 2024**

MEMBERS PRESENT: Bob Falciani – Camden, Alison McKellar (Treasurer) – Camden, Sarah Smith – Hope, Keryn Laite (Vice-Chair) – Lincolnville, Eric Boucher (Chair) – Rockport

MEMBERS ABSENT: Michael Brown – Hope

REPRESENTATIVES PRESENT: David St. Laurent, MCSWC Manager

Eric Boucher, Chair, called the meeting to order at 6:35 pm.

Addition to the Agenda: Chair Boucher added an Executive Session to the agenda to discuss options of three contracts for Municipal Solid Waste disposal by Mid-Coast Solid Waste for a term beginning in July 2024. The Executive Session will be called under 1 M.R.S.A. § 405 (6)(C).

1. **PUBLIC & DIRECTOR COMMENTS:** Chair Boucher notified the members of the Board of Directors that James Annis, Rockport Maine representative, has resigned from the Board.

2. **REVIEW AND APPROVAL JANUARY 24, 2024, MEETING MINUTES:**

Chair Boucher entertained a motion to approve the Board of Director Minutes January 24, 2024. Boucher asked that member titles in the attendance record be corrected to reflect the correct Chairperson. McKellar asked to remove Chair from in front of McKellar in the financial notes to reduce any confusion. ***Falciani moved to accept the meeting minutes with the noted changes. Laite seconded. No Discussion. Motion passed. (100% in favor, Smith abstained due to attendance)***

3. **FACILITY MANAGER REPORT:**

St. Laurent announced that credit card transactions are beginning on April 25th. A soft start will take place to get the staff used to taking cards for daily customer sale transactions. A future POS system overhaul may occur when the scale is automated. Charge accounts are currently not able to pay monthly balances with credit cards.

The float design for a water pumping system to be placed in the northern end of the quarry is moving forward. The DEP has been in talks reviewing the leachate management systems at the facility. The use of the pumping station will assist in getting water levels in the quarry to acceptable levels. Discussion followed on historical measurements for rain amounts and water levels in the quarry. St. Laurent provided updates on the production well in the Southern end of

the Quarry and noted the permitting and review process for a new well is moving forward. A start date in late spring is under consideration.

Note: Agenda topics numbers are out of order due to the addition of an executive session.

4. FRED BREWER CPA, FISCAL YEAR 2023 AUDIT:

McKellar noted the unassigned fund balance was substantial at the end of FY23. McKellar plans a discussion with Brewer to clarify allocation of capital project funds and review the unassigned fund balance. A brief discussion funding and funding reimbursement by the State of Maine for the landfill well project was held. McKellar commented that the overall budgeting for the facility has remained flat when the increased cost of doing business has increased. A discussion on Construction Demolition and Debris figures in relation to the actual budgeted figures was held. Bouchard agreed that the budgeting process for MCSWC was working well. McKellar discussed the need to start the annual audit review earlier and added that a review of the Interlocal Agreement guidelines is needed. Clarification on document due dates and processes for the annual auditing and annual budgeting schedules will assist the budgeting process. McKellar added it might be helpful to have a first review by the corporate attorney to highlight antiquated language of both the Interlocal Agreement, and the Corporate Bylaws, to assist the Board in focusing on needed changes. This work should include determining what changes would require town votes or Select Board notifications vs. what the Board can manage. The membership agreed that a list from the attorney on update areas and language clarification would be helpful for guidance.

6. FINANCIALS:

Current Expense, Revenue and Accounts Receivable Summary Financials through April 18, 2024, are available for review in the meeting packet. McKellar asked if anyone on the Board would like to attend the Maine Resource and Recovery Association annual conference on Monday or Tuesday April 29th and 30th but there were no takers. Falciani asked if all leachate invoices have been received for the current budget year – it was indicated that the invoices were all in and, the next invoice covering the final quarter of FY24 will be received and paid July 2024 as part of the FY25 budget. Chair Boucher noted that the year-to-date revenue and expense figures are in decent shape.

7. EXECUTIVE SESSION:

Chair Boucher entertained a motion to enter Executive session at 7:10 pm. Falciani moved to leave the directors meeting and convene the executive session under 1 M.R.S.A. §405 (6)(C) for the purpose of talking about waste disposal contract negotiations. No discussion. Smith seconded. (100% in favor, 0 opposed)

Chair Boucher left the executive session to return to the regular meeting at 8:17 pm.

Chair Boucher entertained a motion on a contract to dispose of municipal solid waste beginning on July1, 2024.

Robert Falciani moved to accept the Waste Management contract as submitted by Waste Management. Laite Seconded. Discussion followed. McKellar noted she would be giving reasons for her dissent in writing at a later date. Boucher noted he would like to see recycling as a part of an MSW contract in the future. Boucher called the motion to vote. Motion passed. (68.70% in favor, 21.19 (1) opposed - Camden, 10.12 (2) abstained - Hope)

8. ADJOURN:

Chair Boucher entertained a motion to adjourn the meeting at 8:24 p.m. Sarah Smith moved to adjourn the meeting. Falciani seconded. No discussion. (100% in favor, 0 opposed)

Respectfully Submitted,

Beth Kwiatkowski
Recording Secretary

If there are any questions regarding the decisions made at the meeting, please refer to the meeting video found at www.youtube.com/TownofCamdenMaine

SCHEDULED MEETINGS:

Board of Directors Meetings:

July 24, 2024, at 6:30 p.m., John French Jr. Conference Room – Camden Town Office