



**MIDCOAST SOLID WASTE CORPORATION
BOARD OF DIRECTORS ANNUAL MEETING
August 28, 2024**

MEMBERS PRESENT: Hope, Keryn Laite (Chair) – Lincolville, Robyn Tarantino – Lincolville (Secretary), Alison McKellar (Vice Chair & Treasurer) – Camden, TBD – Camden, Sarah Smith – Hope, Crystal Robinson – Hope, William Bow – Rockport, Michael Thompson – Rockport

MEMBERS ABSENT:

REPRESENTATIVES PRESENT: David St. Laurent, MCSWC Manager

Keryn Laite, Vice Chair, called the meeting to order at 6:33 pm.

Laite welcomed the new representatives to the Board and conducted a round of introductions.

1. REVIEW AND APPROVAL APRIL 24, 2024, MEETING MINUTES:

Vice Chair Laite entertained a motion to approve the Board of Director Minutes April 24, 2024. **McKellar moved to approve the minutes for April 24, 2024. Smith seconded. Discussion followed; McKellar commented on the turnover of the board with several new members this year. McKellar and Smith cited a few typos in the minutes. Laite noted that new members were not at prior meeting and there would be abstentions for that reason and moved the vote forward with noted changes. Motion passed. (35.27% in favor, (0) opposed, 43.18 (3) abstained – new members of Hope, Lincolville, and Rockport).**

2. ELECTION AND APPROVAL OF OFFICERS OF THE CORPORATION – Chair, Vice Chair, Secretary & Treasurer:

Vice Chair Laite called for nominations for the seat of Board Chair for fiscal year 2025. **Alison McKellar moved to nominate Keryn Laite as Board Chair. Sarah Smith seconded the nomination. With no further nominations and no discussion, the motion passed 6-0-1 with Laite abstaining.**

Chair Laite called for nominations for the seat of Board Vice Chair for fiscal year 2025. **Michael Thompson moved to nominate Alison McKellar as Board Vice Chair. Sarah Smith seconded the nomination. A discussion on McKellar not wanting to give up the position of Treasurer was held. It was discussed that McKellar would hold both the office of Vice Chair and Treasure and that the position of Vice Chair will be revisited at a future meeting. With no further nominations, Laite moved the vote forward for McKellar to sit the Vice Chair and Treasurer position. No further discussion. Motion passed. (100% in favor, 0 opposed)**

Chair Laite called for nominations for the position of Secretary for fiscal year 2025. **Alison McKellar moved to nominate Robyn Tarantino as Board Secretary. Sarah Smith seconded the nomination. A**

brief discussion followed about the duties of this office. With no further nominations, Laite moved the vote forward. No further discussion. Motion passed. (100% in favor, 0 opposed)

Chair Laite called for nominations for the position of Treasurer for the fiscal year 2025. ***Sarah Smith moved to nominate Alison McKellar as Treasurer. Tarantino seconded the nomination. A brief discussion opened by McKellar to restate that the position of Vice Chair will be revisited in the future was held. With no further nominations, Laite moved the vote forward. No further discussion. Motion passed. (100% in favor, 0 opposed)***

3. ESTABLISH WEIGHTED VOTES FOR FISCAL YEAR 2024-2025

Vice Chair Laite entertained a motion to adopt the weighted votes as presented. ***McKellar moved to accept the weighted votes listed for member towns. Robinson seconded. No Discussion. Motion passed. (100% in favor, 0 opposed)***

4. FEE SCHEDULE REVIEW AND APPROVAL OF FY24-25

Chair Laite opened a discussion on the fee schedule as presented and added recommended changes may be presented to the Board for review on an as needed basis during the upcoming year. St. Laurent noted there are no changes to the fees at this time and provided answers to board member questions on the definition and disposal requirements of assorted items listed and why fees are charged. McKellar added fees are to assist with keeping the tax assessment down for the membership town residents. Fees in the schedule are user based so that all residents pay for what they dispose of rather than on a collective basis. A lengthy discussion by the members on verbiage changes to the form to make it more informative was held.

Chair Laite entertained a motion to adopt the current fee schedule included in the packet. Smith moved to accept the FY25 Fee Schedule as presented. McKellar seconded. Robinson seconded. A final discussion on how to dispose of several types of batteries was held. St. Laurent added a revised form will be provided at the next meeting. With no additional discussion, Chair Laite moved the vote forward. Motion passed. (100% in favor, 0 opposed)

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1. PUBLIC & DIRECTOR COMMENTS:

McKellar informed the membership that two Operators at the facility, Chris Carpentier and Kevan Annis were awarded the Operator of the Year Award at the Maine Resource Recovery Association Annual Conference held at the Samoset Resort in April. St. Laurent commented that the award was well deserved. These two Operators work well together in the recycling building and on the recycling line at the facility and do an excellent job.

2. FACILITY MANAGER REPORT

St. Laurent reviewed the Manager Report with the membership and provided some general history to the items listed within the report to bring the newly seated representatives up to speed. St. Laurent provided an overview of the functions of the landfill and the environmental nature of having a landfill in

a quarry. St. Laurent provided background on the need to have a new well following the slow failure of the original leachate well. A description of how leachate is created and then pumped to the wastewater treatment plant was provided. A lengthy description of current projects underway to deal with water and leachate levels was provided by St. Laurent.

An overview of how St. Laurent secured funds for reimbursement from the Maine Department of Environmental Protection (DEP) for the new well was shared. Funds were awarded based on the past technical merit of the original well and how it failed due to engineering reasons. The Maine DEP reimbursement funds are estimated to equal 95% of the estimated cost of \$150,000 to install the new well. A conversation on how important it is to consistently monitor and manage water levels by pumping to keep the agreed standards of 98 feet mean sea level in the southern quarry was held. St. Laurent explained the new well construction now at a depth of 95 feet with a 6" casing which provides a higher pumping capacity to move leachate from the southern end of the quarry to the wastewater treatment plant. St. Laurent commented that the cell development capacity in the landfill remains at 7-15 years until a final closure begins.

A second conversation on controlling water flow on site included a brief review of past projects. A description of the underground dam wall installed in 2017 between the northern end of the quarry and the southern end of the quarry, to assist with cutting the volume of leachate was provided. Based on current water level data recordings it is now possible the wall is allowing water to flow between the two quarries again. To assist with keeping northern end water from flowing into the southern end of the quarry St. Laurent has begun the installation of a pumping project in the northern end of the quarry. The goal of the pumping is to minimize creating additional leachate that would need to be sent to the wastewater treatment plant which will assist with reducing the high cost of treating leachate at the wastewater plant in future budgets. The pump will be controlled and used in conjunction with seasonal impacts including weather conditions and rain amounts to assist reducing the flow between the two ends of the quarry. This monitoring process will be needed in perpetuity. The DEP agrees with the pump project to assist with preventing this water from needing to be treated as wastewater. McKellar added that water testing done on site every year for decades provides data showing the quality of the leachate, that comes from the MCSWC landfill (southern end), is actually considered very clean and the quarry water (northern end) does not violate any primary drinking water standards though it is considered storm water.

St. Laurent has hired Leachate Management Solutions, and this company is working with the DEP to devise a plan to treat leachate onsite in order to limit the leachate to the wastewater for treatment. There are many questions that are being considered at this time; the process will continue to move forward, and information will be provided to the board.

St. Laurent discussed the overall success of the Household Hazardous Waste Day and the collection of paint under the state stewardship PaintCare program. A final discussion on equipment repairs taking place was held. Laite suggested that a capital expense plan be developed in future budgets to cover equipment replacement needs.

St. Laurent touched upon the latest information he is receiving on the treatment and cost to treat polyfluoroalkyl substances (PFAS). A law firm that is specializing in litigation for PFAS issues has contacted St. Laurent and discussed the landfill component for PFAS and it may be of interest to the corporation. He expects that if anything comes of this conversation, a presentation will be set up for the board. McKellar mentioned it would be good for the members to watch a documentary titled Blackwater which is about PFAS.

A brief discussion on receipt of a \$2,589 dividend paid by Maine Municipal Association, our insurance carrier, for good loss prevention efforts in the Workers Compensation Insurance and Property and Casualty Insurance coverage at the facility was held.

Note: William Bow joined the meeting at 7:19 p.m.

3. MCSWC FY24 BUDGET UNEXPENDED LINE ITEMS CARY FORWADS FOR UNANTICIPATED AND/OR ONGOING EXPENSES TO FY25 BUDGET – DISCUSSION AND VOTE

The total figure for FY24 carry forwards is \$178,262.77 as outlined in the Treasurer's Report and Manager's Report included in the meeting packet to the Board. McKellar presented figures in a Treasurer's Report that outlined FY24 year ending Revenue and Expenses as of June 30, 2024, and noted the figures show a healthy balance with revenues exceeding expenses. McKellar stated that MCSWC has worked to keep the town assessments steady within the annual budget in recent years. McKellar provided a brief review of highlights that contributed to the success of the budget and, with respect to overages, noted that the Leachate treatment costs are up. St. Laurent opened a discussion on the request to provide carry forwards from the FY24 budget to the FY25 budget for ongoing and unexpected additional costs for yearend projects from existing expense lines. In addition, there were equipment sales that netted income. St. Laurent opened a discussion on the need for carry forwards and reviewed the figures and purpose of use with the membership. These included funds for the installation of the pump in Jacob Quarry North and final paving costs for the same project, operational and safety repairs to the Roll Off Truck, recycling building maintenance for the sprinkler system, and a major repair to the bulldozer tracks were all in process at the end of the year.

Chair Laite discussed the carryforward request for FY24 budget carry forwards listed in the Treasurer Report and Manager's Notes with a total figure of \$178,262.77. Laite read the figures as follows: Station Maintenance \$4550.18, Recycling Equipment Maintenance & Repair, \$6625.58, Recycling Building Maintenance and Repair \$5330.82, Operational Cost of the Dozer/Fuel Maintenance \$5981.19, Community Projects for the Swap Shop \$5775.00, and the Capital Expenditure of \$150,000 for well work. St. Laurent highlighted that the carry forward for the Capital Expenditure for the Production Well of \$150,000 designated in the FY24 budget has ongoing work to install the new well in Jacobs Quarry South as described earlier.

Chair Laite entertained a motion to move the request forward. Robinson moved to accept the requested carry forwards as read. McKellar seconded. No Discussion. Motion passed. (100% in favor, 0 opposed)

Chair Laite opened a discussion on the request to move money totaling \$60,676.00 from an older existing Money Market Account to the Facility Improvement Reserve. Laite had concerns about the length of time the funds had sat in the account with auditing occurring annually. St. Laurent noted that the funds in question were from an old money market account funded with undesignated fund balance money prior to 2006. McKellar agreed that the funds were identified, but as an unrestricted account it had been carried forward through several management and auditor service changes. A lengthy discussion was held on the background of these funds. St. Laurent walked the board membership through a description of a large paving project in an area of the facility that will be accomplished with the funds. St. Laurent opened a discussion on the goal of improved safety, especially for roll-off operations when dumping recycling cans and the ability to inspect lengths of piping used for sewer and leachate in the area slated for repaving.

Chair Laite entertained a motion on the transfer of \$60,676.00 currently in an older existing Money Market Account, which was funded with undesignated fund balance money prior to 2006. McKellar moved to authorize the Facility Manager to withdraw the money and place the funds in the Facility Improvement Reserve for the purpose of investigating the leachate lines, sewer lines and repair to the pavement to create a safer environment for operating the Roll Off truck. William Bow seconded. Discussion on the work to be done was held. Bow asked that if any issues arise while inspecting the lines that, should repairs be necessary, they be undertaken at that time. Laite agreed that the ability to see these service lines running through the facility would be the right time to inspect issues below the surface and agreed strongly that the safety issue for truck movement was important to address. Chair Laite called the vote. No further discussion. Motion passed. (100% in favor, 0 opposed)

4. TREASURER REPORT & FINANCIALS:

The year end FY24 Revenue and Expense Reports were part of the Treasurer’s report with a review of the year-end figures. The Current Expense, Revenue and Accounts Receivable Summary Financials were available in the packet. A brief discussion on a couple overdue accounts was held.

5. ADJOURN:

Chair Laite entertained a motion to adjourn the meeting at 8:42 p.m. McKellar moved to adjourn the meeting. Smith seconded. No discussion. Motion passed. (100% in favor, 0 opposed)

Respectfully Submitted,

Beth Kwiatkowski
Recording Secretary

If there are any questions regarding the decisions made at the meeting, please refer to the meeting video found at www.youtube.com/TownofCamdenMaine

SCHEDULED MEETINGS:

Board of Directors Meetings:

September 25, 2024, MCSWC Facility Tour – 2:00 p.m., meet at 90 Union Street, Rockport, ME

October 23, 2024, Regular Board Meeting - 6:30 p.m., John French Jr. Conference Room – Camden Town Office